



## FINGERPRINT CARD INFORMATION

Please follow the instructions below. Any missing or incorrect information will result in a delay in the application process. Processing time for fingerprint cards is approximately 30 to 60 days. A license will not be issued until fingerprint clearance has been received.

- ❖ Print two separate fingerprint cards onto cardstock. Do not print back to back.
- ❖ Please check with your local law enforcement agency or professional fingerprint facility to have prints rolled onto the cardstocks.
- ❖ Please complete all shaded sections.
- ❖ Return both cards to the Board. *Do not fold or crease these cards or they will be returned.* This will add additional time for processing.
- ❖ Please submit the \$49 fingerprint card processing fee with the cards, payable to SLPAHADB.

# APPLICANT

\* See Privacy Act Notice on Back

LEAVE BLANK

TYPE OR PRINT ALL INFORMATION IN BLACK

FBI

LEAVE BLANK

LAST NAME **NAM**

FIRST NAME

MIDDLE NAME

FD-258 (Rev. 9-9-13) 1110-0046

SIGNATURE OF PERSON FINGERPRINTED

ALIASES AKA

O  
R  
I

A0437

DOB Month Day Year

RESIDENCE OF PERSON FINGERPRINTED

CITIZENSHIP CTZ

SEX

RACE

HGT.

WGT.

EYES

HAIR

PLACE OF BIRTH POB

DATE

SIGNATURE OF OFFICIAL TAKING FINGERPRINTS

YOUR NO. OCA **SP/AU 7700**

LEAVE BLANK

EMPLOYER AND ADDRESS

Speech-Language Pathology & Audiology & Hearing Aid Dispensers  
Board 1601 Response Road, Suite 260  
Sacramento, CA 95815

FBI NO. FBI

CLASS

130059

ARMED FORCES NO. MNU

REF.

ORI A0437

REASON FINGERPRINTED

LICENSURE: Speech-Language Pathology  
Audiology  
Speech-Language Pathology Assistant

SOCIAL SECURITY NO. **SOC**

MISCELLANEOUS NO. MNU

1. R. THUMB

2. R. INDEX

3. R. MIDDLE

4. R. RING

5. R. LITTLE

6. L. THUMB

7. L. INDEX

8. L. MIDDLE

9. L. RING

10. L. LITTLE

LEFT FOUR FINGERS TAKEN SIMULTANEOUSLY

L. THUMB

R. THUMB

RIGHT FOUR FINGERS TAKEN SIMULTANEOUSLY

**FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE**

**CJIS DIVISION/CLARKSBURG, WV 26306**

# APPLICANT

## 1. LOOP



CENTER OF LOOP

DELTA

THE LINES BETWEEN CENTER OF LOOP AND DELTA MUST SHOW

## 2.WHORL



DELTA

THESE LINES RUNNING BETWEEN DELTAS MUST BE CLEAR

## 3. ARCH



ARCHES HAVE NO DELTAS

### THIS CARD FOR USE BY:

- LAW ENFORCEMENT AGENCIES IN FINGERPRINTING APPLICANTS FOR LAW ENFORCEMENT POSITIONS.\*
- OFFICIALS OF STATE AND LOCAL GOVERNMENTS FOR PURPOSES OF EMPLOYMENT, LICENSING, AND PERMITS, AS AUTHORIZED BY STATE STATUTES AND APPROVED BY THE ATTORNEY GENERAL OF THE UNITED STATES. LOCAL AND COUNTY ORDINANCES, UNLESS SPECIFICALLY BASED ON APPLICABLE STATE STATUTES DO NOT SATISFY THIS REQUIREMENT.\*\*
- U.S. GOVERNMENT AGENCIES AND OTHER ENTITIES REQUIRED BY FEDERAL LAW.\*\*
- OFFICIALS OF FEDERALLY CHARTERED OR INSURED BANKING INSTITUTIONS TO PROMOTE OR MAINTAIN THE SECURITY OF THOSE INSTITUTIONS.

Please review this helpful information to aid in the successful processing of hard copy criminal and civil fingerprint submissions in order to prevent delays or rejections. Hard copy fingerprint submissions must meet specific criteria for processing by the Federal Bureau of Investigation.

**Ensure all information is typed or legibly printed using blue or black ink.**

**Enter data within the boundaries of the designated field or block.**

**Complete all required fields.** (If a required field is left blank, the fingerprint card may be immediately rejected without further processing.)

The required fields for hard copy fingerprint cards are: originating agency identifier number - date of birth - place of birth - name - sex fingerprint impressions - any applicable state stamp - Other (race, height, weight, eye color, hair color)

\* criminal fingerprint cards also require an arrest charge and date of arrest.

\*\* civil fingerprint cards also require a reason fingerprinted and date fingerprinted

**Do not use highlighters on fingerprint cards.**

**Do not enter data or labels within 'Leave Blank' areas.**

**Ensure the 'Reply Desired' field is checked when applicable (criminal only).**

**Ensure fingerprint impressions are rolled completely from nail to nail.**

**Ensure fingerprint impressions are in the correct sequence.**

**Ensure notations are made for any missing fingerprint impression (i.e. amputation).**

**Do not use more than two retabs per fingerprint impression block.**

**Ensure no stray marks are within the fingerprint impression blocks.**

Training aids can be ordered online via the Internet by accessing the FBI's website at: [fbi.gov](http://fbi.gov), click on 'Fingerprints', then click on 'Ordering Fingerprint Cards & Training Aids'. Direct questions to the Identification and Investigative Services Section's Customer Service Group at (304) 625-5590 or by e-mail at [cliaison@leo.gov](mailto:cliaison@leo.gov).

### PRIVACY ACT STATEMENT

**Authority:** The FBI's acquisition, preservation, and exchange of ILQJHUSULQWV DQG DVVRFLDWHG information is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities include Federal statutes, 6 state statutes SXUVXDQW to Pub.L. 92-544, Presidential Executive Orders, DQG IHGHUD. Providing IRXU ILQJHUSULQWV DQG DVVRFLDWHG LQIRUPDWLRQ LV YROXQDWU, KRZHYHU, IDLOXUJH WR GR VR PDI DIIHFW FRPSOHVLRQ RU DSSURYDO RI IRXU DSSOLFWRLLRQ.

**Social Security Account Number (SSAN).** Your SSAN is needed to keep records accurate because other people may have the same name and birth date. Pursuant to the Federal Privacy Act of 1974 (5 USC 552a), the requesting agency is responsible for informing you whether disclosure is mandatory or voluntary, by what statutory or other authority your SSAN is solicited, and what uses will be made of it. Executive Order 9397 also asks Federal agencies to use this number to help identify individuals in agency records.

**Principal Purpose:** Certain determinations, such as employment, licensing, and VHFYXULWV FOHDUDDQFHV, may be predicated on fingerprint-based EDFNJURXQG checks. Your fingerprints DQG DVVRFLDWHG information/ELRPHWULFV Pay be SURYLGHG WR WKH HPSORLQJ, LOYHVWLJDWLQJ, RU RWKHUZLVH UHVSRQVLEOH DJHQF, DQGRU WKH FBI for the SXUSRVH RI FRPSDULQJ IRXU ILQJHUSULQWV WR RWKHU ILQJHUSULQWV LQ WKH %%, V 1HW "HOHUDWLQR GHVULFDWLQRQ (1") VVWHU RU LWV VXFHVVRU VVWHU (LOFOXGLQ FLYLO, FULPLQDO, DQG ODVHWV ILQJHUSULQW UHVSRVLWLVH) RU RWKHU DYDLODQFH UHFURVJ RI WKH HPSORLQJ, LOYHVWLJDWLQJ, RU RWKHUZLVH UHVSRQVLEOH DJHQF. The FBI may retain IRXU ILQJHUSULQWV DQG DVVRFLDWHG LQIRUPDWLRQ/ELRPHWULFV LQ 1", DIIHWWKHFRPSOHVLRQRWKLVDSSOLFWRLLRQDQG,ZKLHUHWDLQHG,IRXU ILQJHUSULQWV PDI FROXLQXHWREHFRPSDUHG DJDLQWR RWKHU ILQJHUSULQWV VXEPLWVHG WR RU UHWDLQHG E 1".

**Routine Uses:** XULQJ WKH SURFHWLQJ RI WKLVDSSOLFWRLLRQ DQG IRU DV ORQJ WKHUHWLWV DV IRXU ILQJHUSULQWV DQG DVVRFLDWHG LQIRUPDWLRQ/ELRPHWULFV DUH UHWDLQHG LQ 1", IRXU LQIRUPDWLRQ PDI EH GLVFORVHG SXUVXDQW WR IRXU FROVHQW, DQG PDI EH GLVFORVHG ZLWKRXW your consent as permitted by the Privacy Act of 1974 DQG DOO DSSOLFDEOH 5R XQWLQH 8VHV DV may be published at any time in the Federal Register, including the 5outine 8ses for the 1", VVWHUHPDQGWKH)BI's Blanket Routine Uses. Routine uses include, but are not limited to, disclosure to: HPSORLQJ, JR YHUQPHQW DQO or authorized non-governmental agencies responsible for employment, contracting licensing, security clearances, and other suitability determinations; local, state, tribal, or federal law enforcement agencies; criminal justice agencies; and agencies responsible for national security or public safety.

**Additional Information:** The requesting agency and/or the agency conducting the application-investigation will provide you additional information pertinent to the specific circumstances of this application, which may include identification of other authorities, purposes, uses, and consequences of not providing requested information. In addition, any such agency in the Federal Executive Branch has also published notice in the Federal Register describing any system(s) of records in which that agency may also maintain your records, including the authorities, purposes, and routine uses for the system(s).

### INSTRUCTIONS:

- PRINTS MUST GENERALLY BE CHECKED THROUGH THE APPROPRIATE STATE IDENTIFICATION BUREAU, AND ONLY THOSE FINGERPRINTS FOR WHICH NO DISQUALIFYING RECORD HAS BEEN FOUND LOCALLY SHOULD BE SUBMITTED FOR FBI SEARCH.
  - IDENTITY OF PRIVATE CONTRACTORS SHOULD BE SHOWN IN SPACE "EMPLOYER AND ADDRESS". THE CONTRIBUTOR IS THE NAME OF THE AGENCY SUBMITTING THE FINGERPRINT CARD TO THE FBI.
  - FBI NUMBER, IF KNOWN, SHOULD ALWAYS BE FURNISHED IN THE APPROPRIATE SPACE.
- \*\* MISCELLANEOUS NO. - RECORD: OTHER ARMED FORCES NO. PASSPORT NO. [FP], ALIEN REGISTRATION NO. (AR), PORT SECURITY CARD NO. (PS), SELECTIVE SERVICE NO. (SS) VETERANS' ADMINISTRATION CLAIM NO. (VA).